



Approved
Centre



ILM

Level 5 Diploma Qualification

In Leadership and Management

ILM Diploma in Leadership and Management Qualification Overview

This level 5 programme has been designed to give practising or aspiring Junior and Middle Managers a strong foundation for their formal Leadership and Management development.

The ILM Diploma Qualification in Leadership and Management

The Diploma builds on a number of skills covering a variety of Leadership and Management topics. It contains units that can be tailored to meet the varying needs of learners across all employment sectors. You will learn how to:

- Use core Management techniques to drive better results
- Develop your ability to lead, motivate and inspire
- Provide strategic Leadership as well as day to day Management
- Benchmark your managerial skills
- Raise your profile in your organisation

The ILM Certificate Qualification in Leadership and Management

Module 1

The content of this Module covers the basic skills needed by all Managers to understand the fundamentals of what the role includes, and how to “manage” themselves and their team. Topics covered are:

- Understanding the Management Role to Improve Management Performance
- Managing Individual Development
- Developing and Leading Teams to Achieve Organisational Goals and Objectives

Module 2

This Module starts to look more closely at the Manager as an individual, strengths and development issues, and the role in leading the team in key management issues.

- Assessing your own Leadership Capability and Performance
- Managing Recruitment
- Managing Meetings

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Module 3

This Module considers the role of real Leadership, what it entails, what Leaders do differently, what distinguishes the Leader from a Manager. In this Module participants will also take a critical view of themselves and how they meet and lead their team through the challenge of change.

- Motivating People in the Workplace
- Leading Innovation and Change
- Becoming an Effective Leader

This is a flexible programme of study and the time-frame for delivery and some content can be adapted to suit individual client requirements. Clients may also want Management and Leadership training for their Managers who may not wish to complete the formal qualifications. Oakwood can still obtain ILM certification for such training.

What is the ILM?

The Institute of Leadership and Management (ILM) is a premier body with experience in the field of Leadership and Management in the UK and internationally. Currently there are over 500,000 members that have joined a world-wide network of 2,000 approved centres providing flexible and practical Management development programmes which are quality-assured to ILM's exacting standards, giving you the confidence that they will meet your needs, release your full potential and enhance your skills and prospects in the workplace.

THE DELIVERY TIME:

The full qualification is delivered over 3 modules. Each module is 4 days in duration. All ILM's qualifications are made up of small, self-contained, bite-sized units of learning, each covering a specific topic. Oakwood offers flexibility of learning and can customise qualifications to suit your organisation's needs by offering a tailored combination of units.

WHO SHOULD ATTEND?

Participants will normally be practicing Line Supervisors and Managers who are responsible for developing, Coaching or Mentoring staff. It could also be considered suitable for those aspiring to a more senior role.

WHAT QUALIFICATIONS DO I NEED?

There are no formal entry requirements but participants will normally have undertaken the role of First Line Manager or be aspiring to Middle Manager status, or for those who have had several years' experience and have completed some formal training. The programme is delivered in English so you should be reasonably fluent in both written and spoken English, and possess a reasonable level of IT skills.

WHAT ABOUT EXAMINATIONS?

There are no examinations for this qualification. Each student must successfully complete all the required workbooks and assignments as well as attend training days, and maintain ongoing professional development records. Student progress will be monitored during their training.

WHAT HELP DO I GET?

You will be given continual guidance and support throughout your whole qualification, via our bespoke 24 hour Online Student Platform, so as to ensure success.

WHAT ABOUT ILM MEMBERSHIP?

All learners can gain free studying membership with the ILM's Trial Membership Package. This lasts for a minimum of 6 months or a maximum of 3 years whilst studying. ILM membership brings access to a wide range of online resources, news and information that have been specially selected to support Management learning and development.

WHY OAKWOOD?

Oakwood continues to work hard to understand and respect issues relating to local culture. This is an important factor which is incorporated through our business philosophy all the way to our delivery methodology. We run very interactive programmes. Clearly there is some theory involved but we ensure that we then use this to demonstrate how this is implemented with practical applications back in the workplace. We try to ensure our students remain engaged and have some fun along the way. We believe strongly that people learn most when they have a smile on their face.

SO WHAT ABOUT COSTS AND FEES?

Oakwood has no intention of profiteering at the expense of our students' vocational qualifications. For this reason we maintain extremely competitive fee levels. Please phone or contact us for a no-obligation discussion about this or any other matter that needs clarification.

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Oakwood are very proud to say that our educational services permit has been issued by KHDA.

Oakwood International

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