



### WHAT IS THE CIPD?

The Chartered Institute of Personnel and Development (CIPD) is the professional body for all those involved in the management and development of people. Currently there are more than 150,000 individual members, and achieving a qualification from the CIPD is now seen as a fundamental requirement for professionals in the fields of People Practice, People Management and Organisational Learning and Development. Many organisations now view the CIPD Foundation Programs as the "International HR Passport".



### WHY OAKWOOD?

Oakwood continues to work hard to understand and respect issues relating to local culture. This is an important factor which is incorporated throughout our business philosophy all the way to our delivery methodology, and why we run very interactive programs.

Clearly there is some theory involved but we ensure that we then use this to demonstrate how this is implemented with practical applications back in the workplace.

We try to ensure our students remain engaged and have some fun along the way. We believe that people learn most when they have a smile on their face.

## **OUR CIPD PROGRAMS**

FROM LEVELS 3 TO 7







### CIPD LEVEL 3 FOUNDATION CERTIFICATE IN PEOPLE PRACTICE

The previous HR and L&D programs at this level have been combined. This is the firmest foundation for your career in the people profession, incorporating both HR and L&D. Develop your skills by facing real-life challenges. Learn to act with confidence, perform effectively, drive change in your organisation and progress in your career.

When you complete your qualification, you will be awarded CIPD Foundation Membership, and the designation "Foundation CIPD" after your name. This starts to build your credibility in the people profession, shows you are serious about your development and that you have a strong base of knowledge to build on. Please note that this is a Certificate-only qualification.



### CIPD LEVEL 5 ASSOCIATE DIPLOMA IN PEOPLE MANAGEMENT

Working in a people practice role but ready to grow? This evidence-based qualification will help you gain a deeper understanding of the professional behaviours that lead to organisational success. Learn how to manage employment relations, foster talent, guide strategic workforce planning and build reward schemes that drive performance and contribute to business success. On successful completion, you will achieve Associate Membership of the CIPD.

### CIPD LEVEL 5 ASSOCIATE DIPLOMA IN ORGANISATIONAL LEARNING & DEVELOPMENT

Ready to shape your organisation's working environment? With this evidence-based qualification you can learn to measure your company's performance and culture, plan different forms of learning across your organisation and boost people's confidence to supercharge their development. On successful completion, you will achieve Associate Membership of the CIPD.

## CIPD LEVEL 7 ADVANCED DIPLOMA IN STRATEGIC PEOPLE MANAGEMENT

Are you ready to develop your personal effectiveness and business acumen? Based on the latest business research in people practice, this qualification will help you learn how to manage employment relations, recruit and nurture talent to sustain success - and reward and motivate the superstars in your workforce. On successful completion, you will achieve Associate Membership of the CIPD.

This is a new program with a broadly new syllabus. There are eight key subjects which Oakwood covers in eight separate weeks/modules, each around 6/8 weeks apart, so the qualification can be completed in just over one year. There are no longer any examinations on any subject.



## **CIPD MEMBERSHIP**

FIND OUT MORE



#### **FOUNDATION CIPD**

For people professionals who apply their knowledge to deliver strong tactical support

ASSOCIATE MEMBER

### ASSOC CIPD

For people professionals whose work involves some complexity: you're beginning to contribute your thinking to issues and solutions CHARTERED MEMBER

### CHARTERED MCIPD

For those who work strategically and operationally with some complexity. You're actively driving and managing change CHARTERED FELLOW

### **CHARTERED FCIPD**

For professionals who combine strategic insight and expertise with commercial acumen to change how organisations think about people

# FREQUENTLY ASKED QUESTIONS

### WHAT HELP DO I GET?

As a student, you will be given continual guidance and support throughout the whole qualification, via our bespoke 24 hour Online Student Platform, so as to ensure success.

### WHAT ABOUT COSTS AND FEES?

We have no intention of profiteering at the expense of our students' vocational qualifications. This is the reason why Oakwood maintains extremely competitive fees across all our programs.

# WHAT ABOUT CIPD MEMBERSHIP?

Whilst studying for the qualification you must be a member of the CIPD. Upon successful completion of Level 3 qualification you will receive Foundation Certificate Membership. For Level 5, you will be automatically upgraded to Associate Membership. On successful completion of the Level 7 Advanced Diploma, you will also gain Associate Membership.

### **Oakwood International MENA Office**

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# TRUST IN OAKWOOD

FOR PROFESSIONAL DEVELOPMENT

### WHAT QUALIFICATIONS DO I NEED?

No formal educational qualifications are needed or any of the programs or qualifications, but you should currently be working within an HR or Training role. Our programs are delivered in English so you should be reasonably fluent in both written and spoken English, and possess a good level of IT skills.



### WHAT ABOUT EXAMINATIONS?

There are no examinations for any of Oakwood's qualifications, whether you study for Level 3, Level 5 or Level 7. Each student must successfully complete all the required assignments, attend all the training sessions, and maintain professional development records. Oakwood will help you with all of this.

### **Oakwood International Head Office**

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